

**YAKAMA NATION PERSONNEL DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2011-046 **Issue Date:** 03-18-11 **Closing Date:** 03-31-11

Community Health Aide II
Youth Treatment Center
Department of Health & Human Services
Hourly Wage: \$10.89/ Full-Time/Regular

The employee in this position performs work as a non certified part of the Youth Treatment Center team, by performing a wide variety of duties and responsibilities which support the programs goals and objectives. The Community Health Aide II will provide light housekeeping on a scheduled basis, general maintenance, participation in meal preparation, patients group therapy, transportation of youth patients to various providers, provide assistance in the intake forms, and recreation activities. The persons occupying this position will rotate (8) hour shifts throughout a seven day week, to ensure that twenty four (24) hour supervision is provided. The person occupying this position will ensure safety of the youth patients, and be alert and aware of the physical and emotional health needs of the youth patients. The C.H.A II will maintain written documentation of their shift events. The persons occupying this position are to understand the operations of the Youth Treatment Center program, the policies and procedures, to assist in communicating valid information to the youth patients, parent and/or legal guardians. The C.H.A. II that occupies this position will have to learn and recognize emergency procedures. The C.H. A. II is an entry level position where the employee may gain knowledge and experience, in training to improve their personal career goals.

Knowledge, Skills and Abilities:

- Knowledgeable of typing, filing and clerical work highly desired.
- Knowledge of Native American traditions and cultures.
- Ability to meet patients, public, in a pleasant and courteous in manner, establishing and maintain good rapport.
- Ability to follow written and verbal instructions.
- Ability to maintain personal emotional stability, in working with difficult people.
- Willing to work all shifts including weekends/holidays as required.
- The ability to maintain confidentiality is expected.
- Ability to work with considerable independence and initiative within established Youth Treatment Center guidelines.
- Participate in a “team” setting and supporting team decisions and efforts.

General Recruiting Indicators:

- Must have high school diploma or GED.
- Preferred concentrated college courses and/or training related to chemical dependency.
- Able to pass physical exam including T.B. skin test.
- Current and valid Washington State driver’s license and insurance.
- May be required to provide a current WA State driver’s abstract.
- Complete the Washington State Patrol Criminal Background.
- Must be twenty one years old or older.
- Able to secure Food Handler’s permit from the Yakima County Health District.
- CPR and First Aide Training certification preferred. Must be obtained while employed.
- Knowledge of alcoholism and drug abuse is helpful.
- Non-smoker preferred.
- Community Health Aide II shall perform duties in accordance WAC 275-19-145 all facilities. Community Health Aide (1.)(a.) Have no history of alcohol or drug misuse for period of two years immediately to time of employment, must maintain abstinence.
- Physically able to lift and carry as job requires.
- Ability to pass a pre-employment Drug and Alcohol test.