

YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT



Announcement # 2012-040 Issue Date: 05-01-12 Closing Date: 05-14-12

ATTENTION: MUST BE 55 OR OLDER TO APPLY FOR THIS POSITION.

2nd Advertisement

Community Program Aide Meals/Transportation Driver
(Title V-Senior Citizen Trainee Driver)

Area Agency on Aging Program

Department of Health & Human Services

Hourly Wage: DOQ/Part-Time/Temporary

LOCATION: Toppenish, WA

The employee is responsible for transportation of elderly clients to and from the nutrition site, scheduled shopping dates, commodity foods, medical transportation, delivering home delivered meals and any other client activities sponsored by the Yakama Nation Area Agency on Aging Program. This person will conduct standards and cleanliness in handling food and while in the food preparation area.

Knowledge, Skills and Abilities:

- Ability to function in a multicultural environment.
- Ability to provide care and understanding to the elderly.
- Ability to establish and maintain effective working relationships with co-workers and general public.
- Ability to read maps, helpful.
- Sufficient strength, agility, and dexterity to perform the work of the position which includes operating wheelchair lift, loading and unloading manual wheelchairs for clients.
- General knowledge of small tools and equipment operation to assist with minor home repairs as needed.
- Knowledge of community resources helpful.
- Able to maintain confidentiality.
- Able to learn how to document daily activities, maintain mileage and incident logs.

General Recruiting Indicators:

- Satisfactory health and physical condition required.
- Experience in providing services to older and disabled persons is preferred.
- Must be able to work flexible hours.
- Must have a valid Washington State Driver's License and be able to obtain a Yakama Nation driver's permit.
- Required to successfully pass a background check.
- Must be able to pass a pre-employment drug and alcohol test.