

YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT



Announcement # 2012-131 Issue Date: 09-25-12 Closing Date: 10-09-12

Solid Waste Collection Supervisor
Facility Management
Department of Administration
Hourly Wage: DOQ/Full-Time/Regular

Incumbent will have the position of lead worker/supervisor in the collection and transporting of solid waste from illegal dump sites within the exterior boundaries of the Yakama Nation. Incumbent will prioritize, coordinate, schedule and supervise subordinates in the collection of solid waste on a daily basis. Will be responsible for the daily supervision of all employees assigned to the Solid Waste Collection Department. Will take part in the hiring of new employees, will evaluate employees during the probationary period and will make recommendations on employees for permanent employment. Will have the authority to reprimand and will provide documentation for termination. Will be responsible for performance evaluations on each employee within the Solid Waste Collection Department at least once annually.

Knowledge, Skills and Abilities:

- Ability to lead and instruct subordinates in the collection of solid waste and what they may encounter and be prepared for the worst case scenario.
- Knowledge of Hazardous Materials, and the proper procedure in handling those materials.
- Skilled in the use of equipment that is used to collect and transport solid waste.
- Skilled in the use of special equipment and protective clothing used in the collection and handling of hazardous materials.

General Recruiting Indicators:

- Two years experience in the supervision of subordinates.
- Completion of training in hazardous materials and be in possession of a valid Hazardous Materials Card.

Necessary Special Requirements:

- Possession of a valid Washington State Driver's license.
- Ability to obtain a Tribal Driver's permit.
- Ability to pass a pre-employment Drug and Alcohol test.
- Background Check (if applicable).