

YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT



Announcement # 2012-142 Issue Date: 10-08-12 Closing Date: 10-19-12

Substitute Bus Driver

(4) Four Positions

Yakama Nation Tribal School

Department of Health & Human Services

Hourly Wage: DOQ/Part-Time Temporary/Intermittent/On-Call

Must possess a valid CDL, Class B or better, S endorsement, and passenger endorsement.

Incumbent is responsible to transport Tribal School students to and from school. Also transports student to and from extra-curricular activities that include sports events, field trips, and other school sponsored activities.

Knowledge, Skills and Abilities:

- Knowledge of and skill in operation and maintenance of school buses.
- Knowledge of highway safety laws and regulations pertaining, in particular, to school buses.
- Knowledge of school policies governing staff and students.
- Ability to see details at a distance.
- Ability to maintain clean buses.
- Ability to implement and maintain safety regulations governing operation of school buses.
- Ability to use hand and power tools and equipment skillfully and safely.
- Ability to work outdoors for extended periods in all weather conditions.
- Ability to understand and execute oral and written instructions.
- Ability to establish and maintain effective working relationships.
- Ability to use physical strength, agility and dexterity to perform duties.
- Ability to enforce safety rules and strict discipline of students while on bus.
- Ability to fill gas tank as needed.
- Ability to utilize and understand YN Tribal School COOP Plan.
- Other duties as assigned.

General Recruiting Indicators:

- Must be 21-years of age or older.
- **Must possess a valid WA State driver's license/CDL, Class B or better, S endorsement, and passenger endorsement.**
- Must be insurable under the Yakama Nation Insurance Program.

Necessary Special Requirements:

- Must possess a First Aide/CPR card or obtain one within 6-months of hire.
- Must not have a history of child abuse or neglect.
- Must have no history of drug abuse.
- Must have no history of alcohol abuse one year prior to hire.
- Ability to pass a background check pursuant to Yakama Nation Tribal School requirements.
- Required to pass a pre-employment drug and alcohol test.