

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2013-140 **Issue Date:** 09-19-13 **Closing Date:** 09-25-13

Solid Waste Project Planner
Facility Management
Department of Administration
Hourly Wage: \$23.72/Full-Time/Regular/Supervisory

Is responsible to develop a centralized office to manage solid waste on the Yakama Reservation. Duties include developing and implementing a program to manage and curtail illegal dumping. Oversees and ensures compliance of Tribal Codes and Federal regulations relative to solid waste disposal. Enforces codes and regulations to safeguard the health and well-being of tribal members as well as protecting the environment. Monitors and patrols designated disposal sites and those locations frequently used for illegal dumping. Ensures a timely remediation and clean-up of these sites. Maintains records of complaints, enforcement action and clean-up remedy completed. Utilizes current knowledge and experience to plan, research design, methods and analysis techniques. Utilizes management skills to develop or coordinate and implement land use policies, growth management objectives and environmental regulations with tribal, federal, state and local governments. Analyzes, assembles and presents technical information. Uses working knowledge of tribal and federal laws, regulations, and policies to accomplish specific job responsibilities. Provides summary reports on activities associated with the project. Assists in providing quarterly updates to Tribal Council. Provides special reports on specific policy issues as requested.

Knowledge, Skills and Abilities:

- Knowledge of laws, policies and guidelines related to the Resource Conservation and Recovery Act (RCRA) and Treatment, Storage and Disposal Facilities (TSDF's).
- Knowledge of Environmental Management Systems for: Waste Treatment/Control, Residential Waste, Commercial/Industrial Waste, Recycling/Pollution Prevention, Electronic Recycling (eCycling), Hazardous Waste, Municipal Waste Disposal Facilities.
- Knowledge of principles, practices and methods of environmental or resource management.
- Knowledge of principles, practices and methods of environmental pollution prevention and pollution control.
- Ability to conduct research, analyze problems, gather data and develop recommendations based on information collected.
- Ability to communicate effectively orally and in written form.
- Ability to participate in public presentations.
- Ability to draft funding proposal requests and establish final contracts for professional services.
- Ability to seek and acquire additional project funding to support Yakama Nation's Solid Waste Management activities.
- Ability to plan, organize and develop a personal workload independently and prioritize time to appropriate project accounts.
- Ability to accomplish tasks with minimum supervision and general direction.
- Ability to maintain accurate records of work activities, data and information gathered.
- Ability to conduct technical and legal research.
- Ability to develop reports, delivers presentations, participate on technical forums, and share technical expertise.
- Ability to collaborate with other tribes, federal, state and local governments on solid waste initiatives.
- Knowledge and experience working with tribal and federal governments.
- Ability to utilize a computer and software skillfully.

General Recruiting Indicators:

- Bachelor's Degree in Environmental Science, Natural Sciences, Engineering or other closely related field AND 3years professional environmental work experience. **OR**
- Masters Degree in a related field AND three years professional environmental work experience.
- Must possess a valid Washington State driver's license and be insurable under the Yakama Nation Tribal Insurance guidelines.
- Must pass a pre-employment Drug and Alcohol test.