

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2014-005 Issue Date: 01-24-14 Closing Date: 01-30-14

School Counselor
YN Tribal School
Department of Health & Human Services
Hourly Wage: \$17.70/Full-Time/Regular

Then school counselor is a professional position in the Yakama Tribal School. The person occupying this position will provide individual and group counseling for the students in the school. Will work as part of the professional team. The Counselor must be perceptive to increase effectiveness of the counseling role. Will develop and implement curriculum in the areas of: human relations, refusal skill for drug/alcohol, self-esteem, psychological education (moving counseling into the classroom: active group activities on topics such as values). Will work with the teachers to enhance counselor effectiveness, developing support systems, assisting to reduce teacher stress. In addition, the Counselor will work in the academic and career area: new student information on colleges, vocation schools, scholarships, assisting students in filing out job applications, job searching, due process procedures for special education, assisting with discipline and developing peer assistance groups.

Knowledge, Skills and Abilities:

- Ability to select, coordinate, administer and interpret appropriate achievement and assessment tools.
- Ability to provide instruction one (1) period a day for at least two quarters in Peer Assistance Training.
- Ability to make home contacts, as needed, to ensure that counseling services are understood.
- Ability to prepare written reports as a result of counseling services provided and other evaluative procedures.
- Ability to compile, analyze and summarize data relevant to the counseling program including student problems, interests, progress, etc.
- Ability to assist administration in ensuring compliance with applicable federal, state, and local regulations specific to counseling and assessments.
- Other duties as assigned.

General Recruiting Indicators:

- Washington State Certification as a School Counselor, with background in Drug/Alcohol Education Awareness.

Necessary Special Requirements:

- Must have a valid Washington State Driver's License.
- Must be insurable under the Yakama Nation Insurance guidelines.
- Must pass a pre-employment drug and alcohol test.