

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2014-092 **Issue Date:** 05-29-14 **Closing Date:** 06-04-14

Solid Waste Management Project Planner
YN Facility Management
Department of Administration
Hourly Wage: \$31.78/Full-Time/Regular

Responsible to develop a centralized office to manage solid waste on the Yakama Reservation. Duties include developing and implementing a program to manage and curtail illegal dumping. Oversees and ensures compliance of Tribal Codes and Federal regulations relative to solid waste disposal; enforces codes and regulations to safeguard the health and well-being of tribal members as well as protecting the environment. Monitors and patrols designated disposal sites and those locations frequently used for illegal dumping. Ensure a timely remediation and clean-up of these sites. Maintain records of complaints, enforcement action, and clean-up remedy to completion. Utilize current knowledge and experience to plan, research design, on methods and analysis techniques. Utilize management skills to develop or coordinate and implement land use policies, growth management objectives, and environmental regulations with tribal, federal, state, and local governments. Analyzes, assembles, and presents technical information. Use working knowledge of tribal and federal laws, regulations, and policies to accomplish specific job responsibilities. Provides summary reports on activities associated with the project. Assist in providing quarterly updates to Tribal Council. Provide special reports on specific policy issues when requested.

Knowledge, Skills and Abilities:

- Knowledge of the Laws, Policies, and guidelines related to the Resource Conservation and Recovery Act (RCRA) and Treatment, Storage, and Disposal Facilities (TSDFs).
- Knowledgeable of Environmental Management Systems for: Waste Treatment/Control, Residential Waste, Commercial/Industrial Waste, Recycling/Pollution Prevention, Electronics Recycling (eCycling), Hazardous Waste, Municipal Waste Disposal Facilities.
- Knowledge of principles, practices and methods of environmental or resource management, environmental pollution prevention and pollution control.
- Knowledge and experienced working with tribal and federal governments.
- Skilled in the ability to utilize a computer and various software programs beneficial to the success of the program.
- Ability to conduct research, analyze problems, gather data and develop recommendations based on information collected.
- Ability to communicate effectively both orally and in written form.
- Ability to participate in public presentations.
- Ability to draft funding proposal requests and establish final contracts for professional services.
- Ability to seek and acquire additional project funding to support Yakama Nation's Solid Waste Management activities.
- Ability to plan, organize, and develop, a personal workload independently and prioritize time to appropriate project accounts.
- Ability to accomplish tasks with minimum supervision and general direction.
- Ability to maintain accurate records of work activities, data, and information relevant to the success of the program.
- Ability to conduct technical and legal research which may have a direct effect on the success of the program.
- Ability to collaborate with other tribes, Federal, State, and local governments on solid waste initiatives.

General Recruiting Indicators:

- Bachelor's Degree in Environmental Science, Natural Sciences, Civil Engineering, other closely related field AND five years of professional environmental work experience relative to the solid waste industry. OR,
- The equivalent in work experience: Minimum of 15 years of employment in the solid waste industry, which will include 5 years of operating/managing a land fill, 5 years of operating/managing a land fill, 5 years of experience supervising employees in the collection and transferring of solid waste and 5 years of experience managing a solid waste collection business.

Special Requirements:

- Required to pass a pre-employment drug and alcohol test.
- Required to pass a pre-employment background check.
- Must possess a valid Washington State Driver's license and be insurable under the Yakama Nation Tribal Insurance guidelines.
- Note: This position is a Full-Time Regular Position, Continuation of the position is dependent upon grant resources for project funding.