

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2014-167 **Issue Date:** 09-25-14 **Closing Date:** 10-10-14

Safety Monitor
Yakama Nation Head Start
Department of Human Services
Hourly Wage: \$10.86-\$12.47/Full-Time/Regular
Location: Toppenish Center

Provides assistance on the playground during outdoor play. Ensures children are transported in a safe, timely, and appropriate manner in accordance with YN Head Start Work Plan and DHHS/ACF Head Start Performance Standards. Incumbent provides assistance to Teachers and Teachers Assistants to instruct and supervise young children in an early childhood setting. Provides high quality-integrated services to children and their families that lead to overall development of the Head Start children.

Knowledge, Skills and Abilities:

- Knowledge of Head Start Performance Standards.
- Knowledge of Yakama Nation Personnel Policies and Procedures.
- Knowledge of Child Development Associate (CDA) competencies.
- Ability to maintain standards of professionalism in dress, appearance, attitude and presentation at all times.
- Ability to maintain standards of professionalism in terms of confidentiality and work ethic.
- Ability to utilize a computer.
- Ability to operate a telephone, copier, fax and laminator.
- Ability to read, write and follow general oral instructions.
- Familiarity with ethnic background and heritage of Head Start families.
- Ability to communicate effectively with children and adults.
- Ability to be flexible in work schedule and assignments.

General Recruiting Indicators:

- Must possess a High School diploma or equivalent.
- Must be 18 years of age or older.
- Must have one year work experience with young children.
- Must possess a Child Development Associate Certificate, OR be willing to attend school to obtain.
- Must possess a Valid WA State driver's license, reliable transportation, and required auto insurance.
- Must have ability to acquire a Tribal Drivers Permit.
- Must possess a current First Aid/CPR Card or obtain one within 3-months of hire.
- Preference given to current or former Head Start Parent and/or staff
- Parent Policy Council approval.
- Criminal background clearance.
- Clearance of Fingerprint check.
- Requires a Current medical/physical examination, including (TB) skin test.
- Required to pass a pre-employment drug and alcohol test.