

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2015-070 **Issue Date:** 04-14-15 **Closing Date:** 05-04-15

Yakama Agency Security Guard
Yakama Nation Emergency Management (YNEM)
Department of Administration
Hourly Wage: \$13.21/Regular/Full-Time

The Agency Security & Safety Officer is assigned to the Yakama Nation Agency Headquarters and is responsible to maintain a safe and secure environment for employees and visitors of the Agency. Incumbent will ensure that necessary action is taken to prevent, stop, and detain any risks that imperil and safety and security of employees, visitors, and property of the Agency Headquarters. Will enforce applicable Federal and Tribal Laws.

Knowledge, Skills and Abilities:

- Knowledge of the Yakama Nation Law & Order Code, applicable Bureau of Indian Affairs (BIA) Laws, directives, and /or regulations, as well as the Yakama Nation Government structure an organization chart.
- Knowledge of Local Fire Department Policies Codes and Regulations.
- Knowledge of legal codes, court procedures, and Agency rules.
- Ability to analyze situations quickly and objectively to recognize actual and potential dangers and determine a proper course of action.
- Ability to cope with stressful situations, maintain composure, control anger, and exercise tact and respect of individual rights.
- Ability to operate an assigned vehicle, two-way radio, and other law enforcement equipment.
- Ability to provide assistance in criminal prosecutions held in applicable Tribal, Federal, or State courts; and testifies in administrative proceedings as required.
- Ability to read, write, and verbally communicate clearly and concisely.
- Ability to maintain effective working relationships with Tribal, Local, Federal employees and the general public.

General Recruiting Indicators:

- Is required to pass a pre-employment drug and alcohol test.
- Must not have a felony or gross misdemeanor record one year prior to selection.

Special Requirements:

- A criminal history background check is required.
- Is required to sign a Law Enforcement Code of Conduct which limits personal activities and lends credibility and integrity to the law enforcement profession.
- Must be 100 % physically fit as evidenced by a physical exam.
- Must have binocular vision correctable (Snellen) in each eye and near vision corrected. Or, uncorrected vision must be sufficient to read Jaeger type 11-14 inches.
- Must successfully complete the BASIC Police Officer Training, Fire Training Academy or equivalent, within the first year of appointment.
- Must successfully complete the Physical Security Training Program (PSTP)-Federal Law Enforcement Training Center, Glynco, GA.
- Must have a valid Washington State Driver license, and be insurable under the Yakama Nation insurance guidelines.
- Must be proficient in the use of firearms and meet qualifications on a semi-annual basis.
- Must have a current CPR/First Aid card or obtain certification within six (6) months of selection. Certification must be kept current.
- During an emergency situation, may be on call 24 hours a day.
- Must obtain applicable law enforcement commissions.