

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT  
JOB ANNOUNCEMENT**



Announcement # 2015-121 Issue Date: 07-08-15 Closing Date: 07-15-15

**Community Health Aide III  
Youth Activities/CHR  
Department of Human Services  
Hourly Wage: \$13.21/Regular/Full-Time**

The primary responsibility to provide daily assistance to the Youth Activities Coordinator on youth projects and other special community functions. Upon assignment will serve as activity lead worker in field and delivery of services. Employee will provide assistance in planning, organizing, coordinating and implementing community recreational, social and cultural events on the Yakama reservation and outlying communities. Work is performed on a prearranged flex time schedule when necessary

**Knowledge, Skills and Abilities:**

- Knowledge of Yakama Nation culture, traditions and religious values.
- Knowledge of general office practices and procedures.
- Knowledge of the Yakama Nation governmental organization and policies.
- Ability to communicate and establish rapport with others and effectively interact with direct service delivery staff.
- Ability to work effectively in stressful situations particularly with youth.
- Ability to handle complaints, settle disputes, resolve grievances and conflicts or otherwise negotiating with youth as situations occur.
- Ability to write and complete reports as well as other program documents.

**General Recruiting Indicators:**

- Minimum of a High School Diploma or its equivalent and at least six months work experience in related community services.

**Special Requirements:**

- Required to pass a pre-employment drug and alcohol test.
- Required to pass a pre-employment criminal background check.
- Must be physically capable to lift equipment at various sites.
- Must possess a valid Washington State Driver License with the ability to obtain a valid Yakama Tribal Drivers Permit.
- Must possess a current First Aid/CPR card or be able to obtain one within 6 months of hire.
- Must be drug and alcohol free.
- Must understand the position and consider the impact on personal lifestyle maintaining consistency with the goals and objectives of the Youth Activities program.