

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2016-104 Issue Date: 05-27-16 Closing Date: 06-13-16

Camp Director
YN Comprehensive Community Alcoholism (CCAP)
Department of Human Services
Hourly Wage: \$17.70/Temporary/Part-Time

Incumbent is responsible to provide supervision, leadership, and guidance to Camp Chaparral staff and children. Is responsible to ensure children and staff are safe and secure. Plans, organizes, implements, monitors, and evaluates Camp operations and activities. Is responsible to research external funding sources for grants and prepare applicable documents to obtain supplemental funding to support camp activities and projects.

Knowledge, Skills and Abilities:

- Knowledge of and a familiarity with the Yakama language, religion, unwritten laws, cultural traditions, customs, and ceremonies, beliefs, practices, foods, medicines, cultural resources, legends and stories, shelter, usual and accustomed places, sacred sites, dress, drumming and songs, dances, arts & crafts, and native materials.
- Knowledge of curriculum planning, organization, implementation, and evaluation.
- Knowledge of management principles, practices, and procedures.
- Knowledge of supervisory principles, practices, and procedures.
- Skill in written and oral communications with people of all ages, socio-economic backgrounds, and education levels.
- Skill in reading, math, listening, and comprehension.
- Skills in planning, organizing, implementing, and evaluation.
- Ability to establish and maintain effective working relationships.
- Ability to utilize a computer and assorted software.

General Recruiting Indicators:

- Requires a Bachelor Degree in Education or a Natural Resource Field (Forestry, Botany, Geology, Hydrology, etc.). OR related field AND one-year Camp Chaparral administrative experience.
- Required to pass a pre-employment drug and alcohol test.

SPECIAL REQUIREMENTS:

- Must be an enrolled Yakama member with Yakama traditional background.
- Must not have any history of child abuse and/or neglect.
- Must not have a history of domestic violence.
- Must be mature and stable in behavior and judgment.
- Must be drug, alcohol, and tobacco free.
- Must possess a current First Aide/CPR Card or obtain one within 6-months of hire.
- Must possess a current Food Handler's Card or obtain one within 6-months of hire.
- Must possess a valid WA State Driver's License and be able to obtain a Yakama Tribal Driver's Permit.