

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT  
JOB ANNOUNCEMENT**



**Announcement #** 2016-122    **Issue Date:** 06-23-16    **Closing Date:** 07-07-16

**Deputy Director**  
**Cultural Department**  
**Hourly Wage: \$33.37/Regular/Full-Time**

Incumbent will provide the Tribal Council Cultural Committee the necessary information and data necessary to manage, evaluate, preserve, conserve, coordinate, enhance, and protect the cultural resources of the Yakama Nation and the Yakama Treaty of 1855. Incumbent will be responsible to evaluate the programs functions according to established tribal goals and objectives, tribal policies, tribal traditions, and cultural beliefs and make changes in conjunction with the committee as needed that will benefit the Yakama people today and generations to come. Will plan, direct, or coordinate operational activities at the highest level of management with the assistance of the Cultural Committee. Will coordinate and provide direction for the preservation and revitalization of the Yakama Language. Will provide supervision, financial oversight, and direction to Programs under the direct supervision of the Cultural Deputy Director.

**Knowledge, Skills and Abilities:**

- Knowledge and well versed on the Treaty of 1855.
- Knowledge of business and financial/management principles and practices.
- Knowledge of management principles governing culture.
- Knowledge of tribal traditions and cultural values.
- Knowledge of Tribal Budget Processes.
- Ability to develop reporting system to transfer information to the Yakama Nation General Council, Yakama Tribal Council, Culture Committee, and other Yakama Nation Committees, Tribal Director keeping them up to date and informed on cultural matters.
- Ability to communicate well both orally and in writing, especially with tribal leaders and administrative staff.
- Ability to plan, assign, evaluate, and supervise the work subordinates.
- Ability to administer and manage an extensive and complex department.

**General Recruiting Indicators:**

- B.A. Degree in Native American History or related field *OR* must have three years of progressive work experience in the fields of the Yakama culture and/or language.

**Special Requirements:**

- Must be an Enrolled Yakama Tribal member who is traditionally cultured and understands the customs of the Yakama Nation with the ability to speak and understand the Yakama language.
- Must possess a valid Washington State Driver's License and the ability to obtain a Yakama Tribal Driving Permit.
- Must pass a pre-employment drug and alcohol test.