

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2019-220 **Issue Date:** 08-22-19 **Closing Date:** 08-29-19

Substitute Teacher (4) Positions
Tribal School
Department of Human Services
Hourly Wage: \$20.49/Intermittent/On-Call

This is a professional teaching position for the academic subject areas required by Yakama Nation Tribal School. Content areas are but not limited to the following: English, Language Arts, Reading, Math, Science, History, Business, Health, Project Based Learning (PBL), Physical Education, and Special Education. This position also provides support services.

Examples of Work Performed:

- Provides a safe and healthy environment for students by designing, planning, implementing, and evaluating lessons and student progress.
- Collect, record and report student performance data and maintain data by gathering information on attendance, progress, and grades.
- Possess skills in developing and implementing strategies based on strengths and deficits of individual students. Provide daily instruction that produces lessons that illustrate an understanding of key concepts.
- Provide daily instruction in the main area that produces lessons that illustrate an understanding of key concepts.
- Assist in planning and participate in various cultural activities by developing and maintaining knowledge of Yakama History and Culture.
- Supervise education assistant in class by giving assignments and evaluating work.
- Communicate with administration and special education teacher to identify and offer effective support to special needs students.

Knowledge, Skills and Abilities:

- Supervise student by monitoring at lunch, after school, detention, and in-house suspension as needed.
- Assist students by acting as a class advisor.
- Assist students by referring and working with administration, counselor, and parents.
- Actively participates in faculty meetings.
- Attend Parent/Teacher conferences by planning for and informing parents.
- Provides an environment that is motivational and encouraging to build a positive self-concept.
- Keep classroom supplied by ordering materials as needed.
- Knowledge of the use of computer, printer, TV, DVD, copier, fax, telephone, vehicle, laminator, video camera, and other audio/visual equipment, etc.
- Knowledge of Washington Administrative Code (WAC).
- Maintain current Washington State Teacher's Certificate by attending workshops and classes.
- Maintain student attendance data.
- Ability to express ideas effectively, in writing and orally.

General Recruiting Indicators:

- Valid Washington State Teaching Certificate with appropriate endorsement or special Emergency Endorsement.
- Bachelor's degree in education or related subject.
- Working knowledge of current educational practice, methods, and techniques used in the area of specialization.
- Qualified enrolled Yakama Preference.

Special Necessary Requirements:

- Required to pass a pre-employment drug and alcohol test.
- Ability to complete background check according to Yakama Nation Tribal School requirements.
- Possession of or the ability to obtain a valid Washington State Driver license, with the ability to obtain a Yakama Nation Tribal Drivers Permit.
- Ability to obtain a First Aide/CPR card.
- Must have no history of abuse or neglect.
- Must have no history of drug or alcohol abuse.